



## READINESS CHECKLIST for Child Care Centers...

**Interested in using the Ages and Stages Questionnaire in your program?  
Here are some tips for how to prepare for success...**

- Your program values parents' and primary caregivers' input and recognizes that they will make the ultimate decision about what to do if a referral after screening is indicated. You also understand it is your role to support a family's decision.
- Your governing body is fully committed to successful implementation of developmental screening.
- You have the necessary resources to get the ASQ-3 questionnaires and User's Guide.
- You've considered strategies to use the ASQ as a parent-engagement tool and discussed these options with your staff and others in leadership/decision-making roles within your agency.
- Your program director supports developmental screening by providing staff members with the necessary resources, training, space, time and supervision.
- You are prepared to send selected staff members to training and you understand that training is recommended for all ASQ users in order to uphold best practice with this standardized tool.
- You value data collection and have an ASQ record-keeping system ready for implementation.
- You are prepared to incorporate developmental screening into the family involvement plan.
- You are comfortable with the referral process and accept the responsibility to connect parents to a formal referral agency.
- Your program will support staff members by providing ongoing professional development opportunities related to screening and referral; including the Wisconsin Model Early Learning Standards (WMELS) and Developmentally Appropriate Practices.
- You have a plan to align program policies with best practice in developmental screening.
- You ensure that staff members selected to share results with parents are grounded in child development knowledge, use strength-based approaches, and always provide parents with appropriate next steps related to their child's development.

**Contact WECA or 4C's for Children to request technical assistance for ASQ implementation!**