

# *Leading Together:* Convening of Family-Led and Family-Supporting Organizations

## Planning Team Meeting Meeting Minutes Thursday, September 15, 2016

**Reminder:** Supporting materials from *Leading Together* can be found on the Wisconsin Medical Home Initiative Website: [www.wismhi.org/wismhi/About-Us/System-Integration/Family-Leadership-Team](http://www.wismhi.org/wismhi/About-Us/System-Integration/Family-Leadership-Team)

**Participants:** Lori Albers, Evelyn Azbell, Emilie Braunel, Becky Burns, Julianne Carbin, Dick Darwin, Vicki Davis Davila, Martha DeYoung, Elsa Diaz-Bautista, Connie Dunlap, Sharon Fleischfresser, Brigit Frank, Joe Hameister, Peggy Helm-Quest, Pam Jenson, Barbara Katz, Susan Latton, Laurice Lincoln, Robin Mathea, Jennie Mauer, Leslie McAllister, Gail Nahwahquaw, David O'Connor, Harriet Redman, Teofilo (Martin) Salas, Gina Salazar, Dawn Stark, Julia Stavran, Joann Stephens, Cheri Sylla, Chirishirella Warthen,

### **Family Leadership Resource Review**

Summary: <http://www.wismhi.org/-wismhi-files/PDF/Family-Leadership-team/Family-Resources/2016FamilyLeadershipActivitiesOverview.pdf>

Chart: <http://www.wismhi.org/-wismhi-files/PDF/Family-Leadership-team/Family-Resources/FamilyLeadershipActivitiesChart10-19-16F.pdf>

Susan reviewed the two documents that provide an overview of family leadership resources submitted by the member organizations. Much gratitude extended to Molly McGregor and the WISMHI Team for all her work on these documents. The chart and summary paragraph document are intended to be cross referenced and are organized by five categories, 1) Family to Family Connections 2) Trainings 3) Mentoring and Technical Assistance 4) Grants 5) List-serves. These resources are representing our member organizations and can hopefully expand over time. They are primarily state-wide offerings as opposed to local or regional resources. They are also recurring activities or resources as opposed to one-time events.

#### **ACTION ITEM: Updating Process:**

- Susan and Gina will be sending out a Submission Form to Planning Team members and others who submitted resources to have another opportunity to update or submit additional resources, with a **deadline of September 30**.
- The final version of the two documents will then be posted on the Family Voices Website. Family Voices will invite updates twice yearly and the submission form will continue to be available.

**Discussion of ease of use and promotion:** Elsa: this may need to be translated, but will be useful for our families. Gail: It may not be clear that an activity is specific to families in a tribe or region. Harriet: It will be easy to post links to these documents on our webpages. Robin: It will be helpful to have these posted on the Family Voices website where there are other leadership/family resources.

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### **DPI/WSPEI Calendar (<http://calendar.wspei.org/>)**

Cheri Sylla and Evelyn Azbell reviewed the Wisconsin Statewide Special Education Professional Development Calendar. The group discussed the potential of using this calendar more consistently across the organizations so that family leadership opportunities could be found in a common calendar.

WSPEI are open to renaming the calendar, an example was: 'Professional and Family Development Calendar', suggestions are welcome. Evelyn reviewed the search functions and the 'Suggest an Event' submission section.

**Discussion:** Elsa: Great Resource! Wondering if a 'How to Use' Guide or Steps might be helpful for families and submitting organizations. Can it track searches? Jennie: How will families get this information? Joann: The intent is that we will all be helping families connect to these activity summaries and the calendar. Jennie: Can we think about developing a concerted roll-out with some promotional tools that everyone can help distribute with links? Joann: Will follow-up on a suggestion to develop an info-graphic.

### **ACTION ITEM:**

- Invitation to all to update the calendar with your events so we have a shared calendar resource for families, and where they can find events dates for Leadership activities listed in the documents.
- Susan/Joann will work with Resource Workgroup to explore promotional resources/roll-out. Infographic?

### **Updates:**

**Office of Children's Mental Health:** Trauma Informed Care Training, Madison, 11/4/16, Madison, 40-50 family members

**Supporting Families Together:** Expanding capacity to hold Parent Cafes in 8 more communities and on-going support to existing communities. Details on which communities to come.

**FACETS:** A new 'Serving on Groups' series will begin on September 29.

**WSPEI:** Upcoming PIP/YIPPE's are scheduled.

**Wisconsibs:** Harriet just had an interview on the Joy Cardin program on Wisconsin Public Radio. A March/April SibShop training will be scheduled, so more communities and families will be able to support siblings.

**P2P:** Support parent trainings at Children's Hospital in Milwaukee on 10-15-16, Waisman Ctr./Olin Ave. in Madison on 11-6-16.

**Alianza:** Foro Latino on 11-4-16

**Home Visiting:** Fulfilling the Promise Conference, March 6-8, 2017, WI Dells.

Leslie is having conversations with Michigan Home Visiting team who are interested in bringing their leadership training to Wisconsin – possibly for the March Conference. (See Michigan materials posted under Workgroup Meetings/ September 15) Leslie is interested in finding

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collaborating partners to expand leadership training to families supported through Home Visiting and other programs.

**Discussion:** Leslie: Federal requirements will be coming where DCF will need to demonstrate work in family engagement. We need resources/trainings that will support families who do not have children with special health care needs and disabilities. Susan: *Leading Together* funding was created through CYSHCN Program funding, and consequently our member groups are predominant right now, we would like to be broadly inclusive – or support “all families/all children”. Sharon: Yes, speaking for the broader work of our grant, we are intentional about an approach to serve all families/children.

**ACTION ITEM:** Susan and Joann will schedule cross-agency meeting to explore sustainability for *Leading Together* work post our CYSHCN grant.

**ACTION ITEM:** Convene Competencies Workgroup.

**Next Meeting Date: The November Meeting date previously reserved for the Planning Team, will now be for the Family Leadership Competencies Workgroup. Volunteers for that Workgroup are:** Co-Chairs: Joann Stephens and Barb Katz  
Members: Lori Albers, Elsa Diaz-Bautista, Connie Dunlap, Robin Mathea, Leslie McAllister, Julia Stavran, Cheri Sylla.

- Thursday, November 3, 2016, 1:00-2:30 p.m., Room B370, 1 W. Wilson Street

**A New Meeting Doodle will be developed for 2017 Meetings.**