

**Leading Together:
Convening of Family-Led and Family-Supporting Organizations**

**Planning Team Meeting
Meeting Minutes
Thursday, July 14, 2016**

Reminder: Supporting materials from *Leading Together* can be found on the Wisconsin Medical Home Initiative Website: <http://www.wismhi.org/wismhi/About-Us/System-Integration/Family-Leadership-Team>

Participants: Lori Albers, Emilie Braunel, Julianne Carbin, Hugh Davis, Vicki Davis Davila, Connie Dunlap, Patricia Erving, Brigit Frank, Darryl Hall, Joe Hameister, Lynn Hrabik, Pam Jenson, Barbara Katz, Susan Latton, Laurice Lincoln, Robin Mathea, Leslie McAllister, Molly McGregor, David O'Connor, Hector Portillo, Deb Ramacher, Harriet Redman, Teofilo (Martin) Salas, Gina Salazar, Melissa Schoenbrodt, Kayla Sippl, Dawn Stark, Julia Stavran, Joann Stephens, Connie Stevens, Cheri Sylla, Kara Van Vooren, Chrishirella Warthen, Mark Wolfgram

April Meeting Review

General Reflections: Good World Café facilitation; felt re-energized, reconnected with parents; appreciated value of families there; families liked World Café, great day, needed a balance of business and other more family-friendly content; Keynote was such a new perspective, very engaged; not enough time for Dr. Stroud.

ACTION ITEM: Explore with B-3 and others opportunities for future meetings where Dr. Stroud could participate.

Future meeting goal and recommendations: In the meeting evaluation, participants were asked how frequently they would like *Leading Together* meetings to occur. Nearly 2/3 preferred a semi-annual meeting frequency. Less than 1/3 preferred an annual meeting. The group discussed possible opportunities to convene in collaboration with another event. Here are the proposed events/dates:

- **The Children Come First Conference, November 16-17, 2016, WI Dells**
<http://www.ccfconference.org/#!about/csgz>
- **Fulfilling the Promise Conference, March 6-8, 2017, WI Dells**
<http://uwm.edu/mcwp/programs/fulfilling-the-promise/>
- **Circles of Life Conference, May 4-5, 2017, Stevens Point**
- **WI Infant and Early Childhood Mental Health Conference, June 12-14, 2017**
<http://wiaimh.org/summer-institute/>
- **WI Transition Conference(s)**
- **Proposed Cross-Sector Training with Michigan Family Leadership (Leslie McAllister)**
 - Leslie recommended this training, who have an expertise in early childhood, children with special health care needs – and have track record serving culturally diverse families. Leslie would like to work cross-program to deliver a training with about 25 participants and to institutionalize this training.

ACTION ITEMS:

- Leslie will provide link/materials for *Leading Together* website.

Leading Together: Convening of Family-Led and Family-Supporting Organizations

- Susan will review these ‘opportunities’ and assess what the staff capacity will be to support multiple ‘events’.

The goal to increase **family leader participation** was successful – with sixteen family members attending and supported by a *Leading Together* member organization and/or with scholarship support from the Elsie Shaw Foundation. The group discussed how to continue to support this **participation at future meetings: Establish a consistent family honorarium; consider a stand-alone meeting** as attendance at a three-day meeting (with Circles of Life) can be a barrier for families; consider week-ends; child-care; vary location; prepare family leaders who are attending; have a mentor for new family members.

April Meeting World Café Summary

The group reviewed the Café Summary <http://www.wismhi.org/wismhi/About-Us/System-Integration/Family-Leadership-Team> developed by Lynn Hrabik, project evaluator. The document groups the Café discussion/recommendations in four categories: Organization Values, Policies and Practices, Meeting Processes, Staff Abilities, Family/Youth Leader Abilities. Some of the categories are more developed than others. But the group agreed this was a very good start and a next step was proposed to develop a new Workgroup that would use this document to build a set of shared Family Leadership competencies or values for both organizations and family leaders.

ACTION ITEM: Create a Family Leadership Competencies/Values Workgroup: Joann Stephens and Leslie McAllister agreed to lead this Workgroup. Additional interested members are: Lori Albers, Elsa Diaz-Bautista, Connie Dunlap, Robin Mathea, Julia Stavran, Cheri Sylla. It is expected this group will begin meeting after the September Planning Team meeting, so later in the Fall, as the other Workgroup project wrap up.

Workgroup updates

Family Resources workgroup: Molly McGregor updated the group on the next steps for the directory of family leadership activities. A small group have volunteered to continue to edit this survey data and develop both a summary document and family-friendly chart. The goal is to complete these materials and have them posted on the Family Voices website by September.

Cultural Diversity workgroup: Lynn Hrabik/Susan Latton updated the group on the status of the Cultural Interviews. Twelve interviews have been conducted and an additional four have been scheduled. Susan thanked the volunteer interviewers and the participating organizations. The goal is to complete the interviews in August and develop a report by September.

Sustainability

Barb Katz provided an update, explaining that the Family Voices will now be in a position to be a backbone support for *Leading Together* work, with Susan Latton continuing to provide organizational leadership. The Wisconsin Medical Home Initiative will also continue to provide some administrative support, but that work will also gradually migrate to Family Voices. Susan explained that the current funding through the CYSHCN Medical Home Systems Integration

Leading Together: Convening of Family-Led and Family-Supporting Organizations

Project will be available through August 2017, so the question of the group's interest and strategies for sustainability of this effort needs to be discussed by the group. Discussion: Really like the Collective Impact approach of this work; can we develop a mechanism where we all put money in to support this work; the focus is on bringing the voice of lived experience to the table; it's a protective factor; can we develop braided or blended funding; can we establish a small % of funding designated to support family leadership; state agencies are looking for family members; consider broadening the focus from families with children to families who are caring for adults to access more funding; explore how to engage families involved in MCH-related programs; reluctance to broaden the scope and focus on children and families; interest in both transition and prevention.

ACTION ITEM: Take an initial step to convene our state agency representatives to explore sustaining funding strategies. Discussion of sustainability strategies will be on each Planning Team agenda.

ACTION ITEM: Share the April meeting budget

Member updates

WISMHI: Molly McGregor will be transition out of her position by the end of August. Molly wanted to thank everyone, explaining she has enjoyed this collaboration so much. Susan also extended a huge thank you to Molly for all her work on *Leading Together*.

Endless Possibilities Conference: *Leading Together* was invited to facilitate a family panel at this August conference, with family leaders recruited by Office of Children's Mental Health, Head Start, and Family Voices. Susan and Molly will be facilitating and Family Voices is providing family honoraria.

Department of Public Instruction: Chrishirella Warthen provide a brief overview and materials on DPI's resources and also offered to provide a brief walk through at our September meeting.

- **PROMOTING EXCELLENCE FOR ALL (PEFA) ECOURSE**
 - To access, visit: dpi.wi.gov/excforall/ecourse
- **FAMILY AND COMMUNITY ENGAGEMENT IN PROMOTING EXCELLENCE FOR ALL: REPORT OF THE 2014-15 STATE SUPERINTENDENT'S PARENT ADVISORY COUNCIL**
 - To access, visit:
<http://dpi.wi.gov/sites/default/files/imce/excforall/pacreport.pdf>

ACTION ITEM: A document summarizing these resources will be posted on the *Leading Together* website: <http://www.wismhi.org/wismhi/About-Us/System-Integration/Family-Leadership-Team> Chrishirella will also overview these resources in September.

WisconSibs: Hosting Sibling Summit on Saturday, September 17, Madison,
<http://wisconsibs.org/wp-content/uploads/2016/07/Sibling-Summit-Flyer-Sept-17-2016.pdf>

Next Meeting Date/Location

- Thursday, September 15, 2016, 10:00-11:30 a.m., Room 538, 1 W. Wilson Street
- Thursday, November 3, 2016, 1:00-2:30 p.m., Room B370, 1 W. Wilson Street