



Leading Together: A Convening of Family-Led and Family-Supporting Organizations

Planning Team Call
June 4, 2015

Participants: Elsa Diaz-Bautista, Alianza; Barb Katz, Family Voices of WI; Arianna Keil, WI Medical Home Initiative; Susan Latton, Department of Health Services, CYSHCN Program; Robin Mathea, P2P of WI; Molly McGregor, WI Medical Home Initiative; Daniel Parker, Department of Public Instruction; Gina Salazar, WI Medical Home Initiative; Julia Stavran, CYSHCN Northern Regional Center

Welcome & Introductions:

New Planning Team Members: Elsa Diaz-Bautista, Arianna Keil, Julia Stavran, and Rachel Crites, Family Voices

Action Item: Add Rachel to Planning Team group lists

Workgroup on Family Engagement and Leadership Resource Mapping

- Molly has begun a draft survey for resource mapping and looking forward to review. It is proposed that the mapping survey take place in July and in August we will schedule a webinar to review the resource.

Workgroup on Shared Learning in Cultural Competence

Discussion Notes: The work of this group would focus on strengthening outreach to diverse communities. Assess common strategies, learn about effective communication tools, strategies to sustain family leaders from diverse populations. Kedi is heading a workgroup on hiring practices at DPI. There is a module on cultural practices. The DPI Framework focuses on “Welcome, Honor and Connect”. There is a lot written on engagement – but less on how to operationalize, this is what DPI is focusing on. Elsa: trying to move away from ‘service’ and build community, need to consider the venue for meetings to assure they are culturally comfortable.

Workgroup Participants: Barb Katz, Elsa Diaz-Bautista, Daniel Parker (with Kedi and Hector, and others as needed). Additions: Katie Cavanaugh and Darryl Hall, SE CYSHCN Regional Center, Kyira Hauer, NAMI Wisconsin, Inc. **All team members will think about recruitment to this workgroup.**

Workgroup on Family Engagement and Leadership Competencies

Discussion Notes: Need to identify common definition – around which the competencies are established – using the three circle progression model. They may be discipline specific. Daniel: thinking of all the family support organizations – the Special Education site has a professional development calendar. We could begin coding the training opportunities around the competencies they address. Reference [WSPEI Training Matrix](#). Assure cross-over awareness. Barb: It would be helpful to have this shared vocabulary – care coordination as an example. Robin: competencies that span levels of leadership. Julia likes the [Missouri Core Competencies of Family Leaders](#). Susan: Also Waisman and LEND Program uses [Family](#)

Discipline Competencies: We have been talking about competencies as it relates to the family leaders themselves, but would be wonderful to establish common values and competencies of organizations related to practices that support family engagement and leadership – might be reimbursement, review practices, committee practices, etc. I know from speaking with Joann this is an area of interest for her. Barb: Yes – shared responsibility. Daniel: I like the idea of areas where families are seeking navigation support. I want to help educators help families with navigation.

Action Item: Susan will develop a Doodle for next meeting to convene a face to face, where the first two workgroups can also convene.

Continuing Agenda Items:

- Who is Missing to support Next Step Planning
- Planning Team Roles, Process, Meeting Frequency
- Discuss use of the Collective Impact Model moving forward
- Discuss the process for Family Inclusion and Leadership in these meetings
- Discuss Next Step for Family Engagement and Leadership Resource Mapping
- Discuss Prioritized Shared Learning Interests and Develop Action Steps

Reminder Notes from Other Contacts:

- **Regional Ctr Recommendation for Shared Learning:** Presentation from Office of Children’s Mental Health on health disparities, ACES, State/national comparison data on support professionals, juvenile justice and mental health.
- **Recommended organizations to invite:** Head Start & Jennie Mauer-DPICoP, ASD/DD family leaders, Department of Children and Families, including Foster Care and Special Needs Foster Care, Family Resource Centers, Children’s Trust Fund.
- **Interest from Monica Wightman, DPI**
- **Offered resource from Supporting Families Together: a training model called “Supporting Conversations about Race and Culture in Early Childhood Settings”**
- **DPI Staff recommendations from Daniel: David O’Connor, Steve Kretchman, Ruth anne Lansverk, Chrishirella Warthen, Beth Herman**
- **NAMI is interested in joining the Planning Team and Cultural Competence team**
- **Follow-up call with Foster Care**

Planning Team Meeting
May 29, 2015

Participants: Amber Arb, Department of Health Services, Adolescent Health Program; Barb Katz, Family Voices of WI; Susan Latton, Department of Health Services, CYSHCN Program; Robin Mathea, P2P of WI; Molly McGregor, WI Medical Home Initiative; Daniel Parker, Department of Public Instruction; Gina Salazar, WI Medical Home Initiative;

Materials: April 29th Meeting Evaluation Summary, April 29th Meeting Notes and Sticky Note Summaries, Action Item Worksheet graphs,

Welcome & Introductions:

New Planning Team Members:

Joanne Stephens, Office of Children’s Mental Health, Family Relations Coordinator

- Interest in establishing a cross-agency framework to assist in family recruitment to leadership roles.
 - **Action Item:** Future agenda item, have Joanne share OCMH family leader tools and vision

Amber Arb, Department of Public Health, Adolescent Health Coordinator

- **Action Item:** Possible future agenda item: Amber can connect us to future expert facilitation in the Collective Impact Model.

Daniel Parker, Department of Public Instruction, Autism and Family Engagement Special Education

- Family Engagement is a priority area for DPI and the work of Daniel’s team and many colleagues that he will assist in coordination and dissemination.
 - **Action Item:** Send Daniel list of April 29 Participants, invited organizations, and connection to WI Promise Grant lead.

Susan Updates

- **Action Item:** Julia Stavran from the Northern Regional Center and Elsa Diaz-Bautista from Alianza will also be joining this Planning Team.
- **Action Item:** Promise Grant (Jessica Thompson Smith) and DPI Transition Grant (Pam Jenson) staff will be added to the “Leading Together” mailing list in future.

Review of Meeting Purpose & Grant Timeline

Barb: We fulfilled our key goals of:

- beginning to identify areas of shared learning and;
- expanding our planning team.

A deliverable for our Medical Home System’s Integration grant, which is supporting these collaborative planning meetings, requires two additional meetings by August 31’ 2015. Today we’d like the Team’s guidance in selecting focus areas for the next two meetings and beyond.

Discussion of Prioritized Activities and Next Steps:

Consensus on Three Priority Areas to Begin our Work Together:

1. Map WI Resources for Family Engagement and Leaderships using the Progression Model
2. Identify collaborative learning opportunities to effectively support diverse family leadership and cultural competencies – or bravery.
3. Identify Core Competencies (competencies of whom to be defined related to family engagement and leadership)

Action Item: Develop a Workgroup on Family Engagement and Leadership Resource Mapping

Workgroup Participants: Amber Arb, Rachel Crites, Molly McGregor, Daniel Parker, Joanne Stephens, with Barb Katz receiving related correspondence. Joanne Stephens offered to lend staff support to this workgroup.

Discussion Notes: Useful starting resources: Autism is re-doing its guide, could take existing guides and map on a CESA map. There are community resources that could be mapped. (mention of Elks Club?) WI First Step has a comprehensive DPH database. Through the Medical Home grant, CYSHCN is exploring how family leadership and engagement resources are organized and expanded. OCMH also envisioned a shared web resource for family leadership recruitment and matching.

Action Item: We need clarification on the definition of family engagement and leadership. The Team needs to share and then review the various definitions and agree on our shared definition. **Send your preferred definitions to Susan for future discussion.**

Collective Impact:

We need to identify our common agenda and best practices. Identify who trains other organizations. There was a strong interest in utilizing the FACETS training on “Serving on Groups that Make Decisions”.

Action Item: Future agenda item to review the Collective Impact Model and how it will guide our work.